



WEATHERBYS
PRIVATE BANK

MY FINANCES
EVERYTHING IN ONE PLACE

PLEASE MAKE SURE YOU KEEP THIS DOCUMENT
IN A SECURE LOCATION. ON COMPLETION, WE RECOMMEND
ASKING YOUR SOLICITOR TO STORE IT FOR YOU.

Whether it's completing your tax return or putting your affairs in good order for the future, it's enormously helpful if all the information is in one place.

To make the task easier we have created this document which will prompt you to record:

- Key contacts such as your solicitor, accountant and banker
- Details of all your bank and building society accounts, credit cards and any loans
- Your will, power of attorney and funeral arrangements
- All your assets, be those ISAs, life insurance plans or stocks and shares
- Details of your pension and any property you own
- Other organisations such as clubs, subscriptions, insurance and utility providers

It's also available to download in a digital format (which you can fill out on your computer) from our website, on the page about our Investment and Wealth Advice service.

If you need any help, for example dealing with an estate, please don't hesitate to get in touch. If we can't help, we will almost certainly know of someone who can.

John Butters,
Chief Investment Officer

Name:	<input type="text"/>
National Insurance Number:	<input type="text"/>
Passport Number:	<input type="text"/>
Tax Reference:	<input type="text"/>
Date Of Birth:	<input type="text"/>

KEY CONTACTS

	Name & Address	Contact
Weatherbys Private Banker:	<input type="text"/>	<input type="text"/>
Solicitor:	<input type="text"/>	<input type="text"/>
Accountant:	<input type="text"/>	<input type="text"/>
Doctor:	<input type="text"/>	<input type="text"/>
Employer:	<input type="text"/>	<input type="text"/>
Other:	<input type="text"/>	<input type="text"/>

My will is held with:	
The will is dated:	
The will was drawn up by:	
My executors are:	

CLAIMING THE TRANSFERABLE NIL RATE BAND

When an individual who has been previously married or in a civil partnership dies, a claim can be made to transfer the nil rate band, where any part of it was unused, from the spouse or civil partner who died first. The following documents will be needed in support of such a claim. **Please use this section to record their location.**

Copy of Grant of Representation (Confirmation in Scotland) of deceased spouse/civil partner:	
Will of deceased spouse/civil partner:	
Any Deed of Variation or disclaimer executed in respect of property inherited from a deceased spouse/ civil partner:	
Death certificate of deceased spouse/civil partner:	

POWERS OF ATTORNEY

Date made	Name & address of attorneys	Has it been registered? Yes / No	Names and addresses of individuals to be notified of any application To register the EPA / LPA

BANK/BUILDING SOCIETY ACCOUNTS (INCLUDING ONLINE ACCOUNTS)

Bank/Building society name & address of branch	Sort code	Account number	Contact

CREDIT CARDS (INCLUDING ONLINE ACCOUNTS)

Credit card company	Account number	Contact

LOANS

Company	Account number	Contact

MY ASSETS

Investment portfolios	Investment detail	Plan number / Account number	Contact

MY ASSETS (CONTINUED)

ISAs	Investment detail	Plan number / Account number	Contact

MY ASSETS (CONTINUED)

Stocks, shares & funds	Investment detail	Plan number / Account number	Contact

MY ASSETS (CONTINUED)

Life insurance plans	Investment detail	Plan number / Account number	Contact

Savings and term deposits	Investment detail	Plan number / Account number	Contact

MY ASSETS (CONTINUED)

Other assets eg. Premium bonds / National savings	Investment detail	Plan number / Account number	Contact

Comments / Notes

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MY PENSIONS

Provider (name & address)	Latest plan value	Plan number	Contact

Comments / Notes

MY PROPERTY

Main residence

Address	Approximate value	Ownership	Outstanding loan

Other property

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GIFTS MADE DURING LIFETIME

Date	Amount and / or assets	Recipient of gift

INCOME

Salary					
Other earned income					
Pensions					
Interest (including ISAs)					
Investments					
Rents					
Annuities (Income element)					
Other					
Minus income tax paid					
Net income (A)					

EXPENDITURE

Mortgages					
Insurance					
Household bills					
Council tax					
Travelling costs					
Entertainment					
Holidays					
Nursing home fees					
Other					
Gifts made					
Total expenditure (B)					

Net surplus income (A-B)					
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BENEFICIARY CONTACT DETAILS

Name	Address	Telephone number / E-mail

MISCELLANEOUS INFORMATION

Details of organisations and clubs:

Name	Membership number	Contact

OTHER CONTACTS (UTILITY COMPANIES, GENERAL INSURANCE, MAGAZINES)

Name	Membership number	Contact

FUNERAL ARRANGEMENTS

The death of someone special can be a time of great stress, as well as distress, for the bereaved. We can lessen that stress for those we leave behind by making our wishes for our funeral known beforehand. With this in mind the following chart may be of help.

Remember, you do not have to fill out all or indeed any of the questions asked. But the more you do answer, the greater the help you will be offering your next of kin.

Cremation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes:		
Ashes interred?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Ashes scattered?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Burial?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes: Where? (Legal restrictions will apply)		
<hr/>		
<hr/>		

Service in church?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, which church?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<hr/>		

The service		
Music at entry?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Hymns to sing?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes list up to three		
<hr/>		
<hr/>		
<hr/>		
Reading?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<hr/>		
Any special tribute?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, by whom? _____		
Music at exit?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Any other wishes	<input type="checkbox"/> Yes	<input type="checkbox"/> No

OTHER INFORMATION

Please use this section to record any additional information such as requests regarding medical research bequests, deed/safe box access etc.

CONTACTS



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